



Below is an outline of all the additional enrichment activities and day-to-day provisions we offer as part of our setting. If your child is receiving funding, we ask that you contribute to the Enhanced Service Charge, which is a fixed monthly fee of £190. Whilst this contribution is optional, the details below show the costs you would need to cover for individualised activities and enhancements should you choose to opt out.

If you decide not to pay these charges, your child will not take part in these enhanced activities or be provided with any meals and snacks by the setting.

Breakdown of the monthly cost which equates to £190

Personal Care: £50

Meals and snacks: £100

Enhanced provision: £40

These charges for children in receipt of government funding replace the monthly extra services and consumables charge you have already been paying. You will be paying these new fees instead of the current charge and will not be charged twice.

If you wish to discuss this further please contact a member of management.

Overview of what is included across All three terms at our settings

- All personal care items (nappies, wipes, creams) are provided to ensure consistency and reduce family costs while maintaining high standards of hygiene and comfort.
- Settling-in routines include home visits, short initial sessions, and time to build trusting relationships with key staff. These experiences help children transition smoothly into nursery & pre-school life and support their emotional wellbeing from day one.
- A comprehensive home-cooked food provision supports children's health, exposes them to varied tastes, and accommodates dietary needs.
- Forest School for children aged 18 months+ provides weekly experiences that build resilience, confidence, and an understanding of the natural world.
- Regular multi-sports and allotment sessions promote healthy lifestyles, physical development, and knowledge of food and nature.
- Minibus use allows safe, regular access to community spaces, enriching children's real-world experiences.
- Higher staff ratios ensure children receive meaningful interactions, high levels of support, and individualised attention at all times.
- Seasonal celebrations mark important moments in the year, promoting joy, social confidence, and shared community experiences.

Important Information

To ensure fairness and consistency, we are unable to offer a “pick and choose” or mix-and-match approach to the opt-out option. Families must either:

- Provide *all* required consumables and meals every day they attend a funded session,
- or
- Pay for the nursery & pre-school to supply them as needed as per our enhanced service charge.

If meals, snacks, or care items are repeatedly forgotten, we will issue two reminders. On the third occurrence, the consumables charge will be applied automatically for the remainder of your child’s place. This ensures that staff always have the resources required to meet children’s needs safely and consistently.

Opt-Out Provision

If you choose to opt out of our enhanced service charge, we will require you to provide all relevant items each day your child attends a funded session. This ensures their care remains consistent and supports the smooth running of the nursery & pre-school.

Families opting out must provide all meals and snacks for the entire day, including breakfast, morning snack, lunch, afternoon snack and tea in accordance with our Healthy Food Policy and Allergen Procedures.

Food must:

- Be clearly labelled with your child’s name
- Arrive fully insulated with a freezer pack (as we cannot refrigerate personal meals)
- Be in original packaging where possible to ensure clear allergen information
- Not require reheating (in line with Food Standards Agency regulations)

If meals or snacks are not supplied, the nursery & pre-school will provide them to ensure your child’s wellbeing. Charges will be applied in arrears at the following set rates:

- Lunch: £5.50
- Tea: £3.50
- Breakfast: £2.50
- Snack: £1.00

These charges cover the cost of ingredients, preparation, staffing, and kitchen operations associated with providing high-quality meals.

Meals and Snacks

- We offer a full daily menu including breakfast, morning snack, lunch, afternoon snack and tea all of which are freshly prepared on site by our kitchen team. Meals are home-cooked and tailored to children’s dietary needs, supporting healthy growth and wellbeing.
- Our menus feature seasonal dishes that reflect children’s nutritional needs. This exposure to varied tastes supports positive eating habits and mealtime enjoyment.
- Our meat is purchased from a trusted local butcher, ensuring high-quality ingredients, full traceability, and support for local businesses.

Personal Care Items

If you choose to opt out families must supply all nappies, wipes, creams, bibs, bed sheets, blankets, and suncream for their child. These items should be replenished daily or whenever requested, ensuring your child's needs can be met throughout the day without disruption. If any items are missing or insufficient, the nursery & pre-school will provide the necessary resources and apply daily consumables charge to your account.

Involved in our enhanced service charge we provide all nappies, wipes, creams, and personal care products to ensure children's needs are met consistently and hygienically throughout the day. Staff follow individual care routines closely, creating a calm, reassuring environment for every child. Suncream is provided and applied daily where needed, ensuring children are fully protected during outdoor play. Parents only need to supply a specific brand if medically required. Each child has designated sheets and blankets that are laundered weekly, promoting comfort, cleanliness, and familiarity during rest times. This routine helps children settle easily and feel secure in their environment.

Families opting out must provide all necessary items as listed above for their child. If these have not been brought to the setting the following charges will apply for the entire day.

Personal care items charge will be: £3.00 per session

Ratios and Support

- We maintain lower adult-to-child ratios than required, ensuring increased attention, emotional support, and high-quality interactions throughout the term. We do not use the suggested ratios by the government (**Under 2's 1:3, over 2's 1:5, over 3's 1:8**) we keep them lower (**Under 2's 1:3. Under 3's 1:4, Over 3's 1:5, Pre-school 1:6**)
- Extra staff are included on Pre-school rotas for swimming lessons, ensuring safety, adequate supervision, and positive learning opportunities during water sessions.

Additional Events and Activities

- Our Forest School sessions for children aged 18 months+ provide hands-on outdoor learning, encouraging curiosity, resilience, and confidence. Led by a qualified Level 3 Forest School Leader, sessions include nature exploration, sensory play, and early risk-taking opportunities.
- Road Safety Week introduces children to important safety messages, with visits from police officers and the local lollipop person. Children explore road signs in the community, building awareness and early-life skills.
- Allotment sessions focus on preparing garden beds for winter and exploring how nature changes with the seasons. Children help with digging, clearing, and observing wildlife, enhancing their understanding of the natural world.
- multi-sports sessions support physical development, balance, teamwork, and coordination through structured activities. These sessions help children to gain confidence and develop a love for movement.
- The nursery & pre-school minibus is used for local trips, outdoor adventures, and forest explorations, giving children opportunities beyond the nursery & pre-school grounds. These outings enrich learning and support their understanding of the wider community.

- Born2Move and Boogie Woogies sessions offer structured movement and music experiences, supporting rhythm, listening, physical fitness, and self-expression.

Events requiring enhanced staffing ratios, transport, or additional resources (for example minibus trips or Forest School sessions) will incur a small event fee. This ensures that all children can participate safely and that activities can be adequately staffed and resourced.

- **Enrichment activity charge:** £5.50 per event (should you opt out)

Optional extras associated with celebrations but not limited to; Christmas parties, presents, graduation keepsakes, or seasonal gifts — will be charged at:

Optional extras charge: £3.50 per event (should you opt out)

Autumn Term (September – December)

Meals and Nutrition

- Children enjoy a traditional Christmas dinner together, supporting social skills, shared experiences, and a sense of seasonal celebration.

Learning and Enrichment

- Seasonal outings such as pumpkin picking and garden centre visits at Christmas create memorable learning experiences linked to real-world environments.
- The Pre-school trip to Audley End Christmas Train offers a magical festive experience, supporting imagination, language development, and shared enjoyment.

Seasonal Celebrations

- Christmas parties include festive games, activities, and entertainment designed to bring joy and excitement to the season. These events help build strong relationships and a sense of community.
- Father Christmas visits each group with a gift, creating a memorable and magical moment for the children.
- Christmas Stay and Play sessions allow families to join in with crafts and seasonal fun, strengthening home–nursery & pre-school partnerships.
- Pre-school children participate in a Nativity performance, helping to develop confidence, communication skills, and early drama experiences.
- Festive party food and treats provide opportunities for children to explore new tastes in a celebratory atmosphere.

Spring - January – March

Learning and Enrichment

- Forest School continues weekly, focusing on winter wildlife, natural habitats, and the early signs of spring. These sessions help children understand environmental changes and encourage outdoor resilience.
- Allotment activities shift to planting seeds, teaching children about growth, care, and patience. Children learn where food comes from and take pride in nurturing plants.
- Multi-sports sessions continue to develop physical skills, teamwork, and coordination, offering structure and motivation for active play.

- The minibus enables trips to local woodland and community locations, enhancing children's understanding of the world and strengthening real-life learning experiences.
- Mother's Day Stay and Play events allow children to take part in themed crafts and activities with family members, fostering connection and emotional development.
- Born2Move and Boogie Woogies provide structured opportunities for movement, rhythm, and musical expression, supporting physical and cognitive development.

Summer - April – August

Personal Care and Wellbeing

- Staff work closely with families on toilet training and school readiness, offering guidance, encouragement, and tailored support based on each child's development.
- Well-being sessions at Pre-school with a local well-being trainer, specifically supporting the children with building resilience and emotional regulation before starting school.

Meals and Nutrition

- We place a strong emphasis on hydration and outdoor eating, often enjoying breakfast in the garden or picnic-style lunches that enhance children's social and sensory experiences.
- Party meals are prepared as part of end-of-year celebrations, giving children a sense of occasion and marking important milestones.

Learning and Enrichment

- Summer Forest School sessions include outdoor cooking, using simple tools, and exploring seasonal wildlife. These activities deepen children's resilience, problem-solving, and appreciation of nature.
- Children care for allotment plants, harvest produce, and take part in tasting sessions, helping them understand food cycles, healthy eating, and responsibility.
- The minibus is used for a range of summer trips such as park visits, extended nature walks, and local community outings, enhancing real-world learning.

Seasonal Celebrations

- Our Summer Parties include outdoor entertainment, themed activities, and opportunities for children to celebrate their achievements with peers.
- Party meals and refreshments help create a festive atmosphere and allow children to enjoy a shared social experience.
- Sports Day promotes teamwork, physical confidence, and positive competition, giving children the chance to show their skills.
- End-of-year celebrations acknowledge progress, transitions, and accomplishments, supporting emotional preparation for the next stage of learning.